



International
Registry of Artists
and Artwork

mail:
Postal Box 636
Concord, Massachusetts
01742 USA

voice:
1.888.253.3859

e-mail:
info@IRARegistry.org

the
registration
packet

the
process



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Artist Registration

- Artist Registration Form
Complete this form with the vital details used in the issuing of Artist IRAA numbers
- Registering An Artist Form
To register for the artist and/or an artwork by an artist, this form must also be completed
- Sign Artist Verification
Certifying that the artist qualifies for entry into the IRAA registry database
- Artist Bar-Coded Label
Select this option to receive an Artist IRAA number bar-coded label
- Postal Mail Completed Forms, Relevant Fees, And Other Materials
A certificate of artist registration should arrive to you via postal mail within 20 days

Artwork Registration

- Artwork Registration Form
Complete this form with the vital details used in the issuing of Artwork IRAA numbers
- Registering An Artist Form
To register for the artist and/or an artwork by an artist, this form must also be completed
- Sign Artwork Verification
Certifying agreement with the IRAA copyright and use statement, as presented on our Web site
- Artwork Bar-Coded Label
Select this option to receive an Artwork IRAA number bar-coded label
- Artwork Image Online
Include an image of the registered artwork on computer disk, slide, or photograph
- Disks, Slides, Or Photographs Should Be Properly Labeled And Identified
Artist, Title, Year, Media/Materials, Measurements ($w \times h \times d$), and top of image
- Postal Mail Completed Forms, Relevant Fees, And Other Materials
A certificate of artwork registration should arrive to you via postal mail within 20 days

Current IRAA Registrants

- Current Registrant Form
Current registrants must use this form when submitting other relevant registration forms or when contacting the IRAA about any other registry matters

Fees And Charges

- Fees And Charges Form
Complete this form and submit it with your check or money order payable to IRAA

Attach all completed forms and any additional information as needed – Thank you

artist registration form



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Artist Registration Information

First Name _____
Middle Name _____
Last Name _____

Address _____
City _____
State _____ Zip _____
Country _____

Tel _____
Fax _____
E-mail _____
Web site _____

Artist's Date of Birth ____/____/____ (month, day, year)
Artist's Date of Death ____/____/____ (month, day, year)
Country of Birth _____
City/Region of Birth _____

Primary Media _____ Secondary Media _____

*Indicate primary and secondary media using the media list below to describe your artwork.
An artist can opt to be registered in the database as having more than one primary media,
though this requires more than one registration and the artist would be issued more than
one Artist IRAA number.*

Media List (please indicate the corresponding number)

- | | | |
|----------------|-------------------|---------------------|
| 1 Architecture | 13 Optics | 25 Costumes & Masks |
| 2 Blacksmith | 14 Painting | 26 Papermaking |
| 3 Book Arts | 15 Performance | 27 Murals |
| 4 Ceramics | 16 Photography | 28 Mosaic |
| 5 Computer | 17 Print Media | 29 Animation |
| 6 Designer | 18 Restoration | 30 Comics |
| 7 Drawing | 19 Sculpture | 31 Graffiti |
| 8 Fabric | 20 Writing | 32 Tattoo Art |
| 9 Furniture | 21 Collage | 33 Fashion |
| 10 Glass | 22 Installation | 34 Mixed-Media |
| 11 Jewelry | 23 Enameling | 35 Weaving |
| 12 Multimedia | 24 Basket Weaving | 36 Calligraphy |

Verification Signature

Certifying that the artist qualifies for entry into the IRAA registry database - having significant sales and exhibition with at least 15 collectors, exhibitions, or galleries

signature

print your name

date

Attach all completed forms and any additional information as needed – Thank you

artwork registration form



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Artwork Registration Information

Artist _____

Title _____

Year _____

Media _____

Materials _____

Dimensions _____

A Single Piece _____ or Edition of _____ # _____

Note: details on provenance should refer to an artwork's status (i.e. collection, exhibition, sale history); this will greatly assist users of the IRAA, when online database searches lead them to information on the artist and the registered artwork.

Provenance _____

If Registered Artwork Includes An Online Image - Sign Here

Certifying agreement with the IRAA copyright and use statement, as presented on our Web site

signature

print your name *date*

Attach all completed forms and any additional information as needed – Thank you

current
registrant
form



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Artist IRAA number _____

Please Indicate

You're updating your contact information _____

You're submitting artworks for registration _____

You've got artwork provenance changes _____

Other _____

Updating ?

First Name _____

Middle Name _____

Last Name _____

Address _____

City _____

State _____ Zip _____

Country _____

Tel _____

Fax _____

E-mail _____

Web site _____

Submitting Artworks ? *Complete an Artwork Registration Form*

Provenance Changes ? *Complete the following*

Artwork IRAA number _____

Note the provenance changes for this artwork _____

Registrant Signature

signature

print your name

date

Attach all completed forms and any additional information as needed – Thank you

registering an artist form



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Are You Registering For An Artist ?

Submit this form with any other required registration forms

Please Qualify Yourself

*Artist's Family Member, Artist's Agent, Author, Publisher, Collector, Scholar, or Other
(describe)* _____

Organization *(if applicable)* _____

Your Name _____

Address _____

City _____

State _____ Zip _____

Country _____

Tel _____

Fax _____

E-mail _____

Web site _____

List any known aliases of the artist _____

Verification Signature

*Certifying that the artist qualifies for entry into the IRAA registry database - having significant
sales and exhibition with at least 15 collectors, exhibitions, or galleries*

signature

print your name *date*

Attach all completed forms and any additional information as needed – Thank you

fees and charges



Option	Fee	Quantity
Artist Registration	\$4 per artist	_____
Artist IRAA Number Bar-Coded Label	\$4 setup and one label	_____
Duplicate Artist IRAA Number Bar-Coded Label	25 cents each	_____
Artwork Registration	\$1 per artwork	_____
Artwork IRAA Number Bar-Coded Label	\$4 setup and one label	_____
Duplicate Artwork IRAA Number Bar-Coded Label	25 cents each	_____
Artwork Image Online	\$10 per image	_____
Scan Image <i>digital conversion of slide or photo</i>	\$5 per image	_____
Registration Packet Request <i>download the packet from our Web site to avoid this fee</i>	\$3 per packet mailed	_____

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Total Charges \$ _____

Payable to IRAA in U.S. funds only, check or money order – Thank you